



## REQUEST FOR REFUND OF FEES

Will County Land Use Department  
 58 E. Clinton St., Suite 100 • Joliet, Illinois 60432  
 Telephone (815) 740-8140 • Facsimile (815) 774-3386  
 Internet Site - <http://www.willcountyillinois.com/County-Offices/Economic-Development/Land-Use>

**Request information:**

Property owner: \_\_\_\_\_

Agent/attorney name: \_\_\_\_\_

Telephone number(s): \_\_\_\_\_

Fax number(s): \_\_\_\_\_

E-mail(s): \_\_\_\_\_

Subject property address: \_\_\_\_\_

PIN (permanent index number): \_\_\_\_\_

Tax Identification Number or Social Security Number: \_\_\_\_\_

Describe reason for refund request:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

| Refund Request Information       |       | Notes |
|----------------------------------|-------|-------|
| Permit or zoning case number:    |       |       |
| Type of payment (cash or check): |       |       |
| Receipt number:                  |       |       |
| Date of receipt:                 |       |       |
| Total fee paid:                  | \$    |       |
| Subtract non-refundable fees:    | <\$ > |       |
| Subtract any applicable fees:    | <\$ > |       |
| Refund request total:            | \$    |       |

**Signatures and notarization:**

I consent that all above statements and the statements contained in any papers or plans submitted herewith are true to the best of my knowledge and belief.

Name (identify owner/agent/attorney)

Signature

Date

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SUBSCRIBED AND SWORN TO BEFORE ME

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Notary Public

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**For office use only**

Date request for refund received: \_\_\_\_\_

Received by (staff name – print): \_\_\_\_\_

Staff signature: \_\_\_\_\_

Copy of receipt for payment attached  YES  NO

Copy of canceled check (if payment made by check) attached  YES  NO  N/A  
*(Routing number and other personal information must be blacked out)*

County Board consideration required?  YES  NO

County Board decision:  Approved  Denied *(Attach copy of signed resolution)*

Notes: \_\_\_\_\_

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